Organization Chart – Human Resources

Executive Director of Human Resources

(Jodi Williams)

8318

- HR Strategy and Governance
- Department Management
- Policies and Procedures
- Employee Relations & HR Consulting

Director of Human Resources & Director of Benefits

(Kim Austin)

8921

- HR Operations
- Day-to-Day Office Management
- Employee Benefits
- Time Off Programs (CTO/SLR)
- Employment Policies
- Employee Relations & HR

Consulting

Director of **Training and Development**

(Kristy Crickenberger)

8184

- PATH Performance Reviews
- Staff Training and Development
- Team Building for Staff
- Employee Continuing Education Program
- Employee Relations & HR Consulting

Director of Compensation

(Sierra Gray) 4846

- Staff Compensation
- Job Descriptions
- Job Evaluations
- Salary Surveys
- Employment Letters
- Position Budgeting

Director of Talent Acquisition

(Anne Remington)

8355

- Recruitment for Faculty and Salaried Staff
- Search Committee Support
- Dual Career Resources

HR Generalist

(Jeena Spratlin)

8250

- Non-Exempt Compensation
- Recruitment
- Job Evaluations
- Job Descriptions
- Employment Letters

HR Systems Administrator (Suzannah Vess)

8348

- Workday Specialist
- Workday Training
- Advanced Reporting
- Data Integrity
- Compliance

Human Resources Assistant

(Tamika McCoy) 4076

- •HR Office Support
- Computer Purchase Program
- Event planning

Manager of Work Life and Employee Leaves

(Andrea Velasquez) 8623

- Work-Life and Wellness
- Dependent Care
- Employee Leaves

Manager of Retiree Benefits and Benefits Specialist

(Jason Bunn)

8923

- Assists Employees Transitioning to Retirement
- Supports Retirees Continued Connection with the University
- Assists with Employee Benefits

Director of Employment

(Sarah Bowers)

8579

- Pre-Employment Onboarding (background check, tax withholding, Form I-9 and other employment forms)
- Orientation of New **Employees**
- Seasonal Employment Specialist
- Utilization of Volunteers
- Newcomers Group

Employment Coordinator

(Brittani Clark)

4692

- Pre-Employment Onboarding (background check, tax withholding, Form I-9 and other employment forms)
- Webpage Management