

UNIVERSITY BOARD OF APPEALS DECISION FORM  
**Washington and Lee University**

<b>OFFICE USE ONLY</b>
Date Entered ____/____/____
By _____

Identify Original Proceeding (Conduct Body; Student or Organization Charged; Finding and Sanction(s))	
Name of Persons(s) or Organization Making Appeal (if an organization, identify Student Representative)	Name of Hearing Advisor(s) or Advisor of Choice
Names of Original Claimant and Respondent	
Witness(es)	

**APPEAL – Grant or Deny**

- Deny and Reasons(s) for UBA’s rejection of Appeal (check all that apply)
  - reasonable basis for sanction
  - no new relevant information presented
  - no procedural defect/error
  - no extraordinary circumstances
- Grant if the UBA reasonably determines the ground(s) would more likely than not impact the underlying decision, and Reason(s) for UBA’s granting of Appeal: (check all that apply)
  - no reasonable basis for sanction
  - new relevant information presented
  - procedural defect/error
  - extraordinary circumstances

**HEARING (if applicable)**

Was the person or organization making the appeal present at the hearing?  yes  no  
 Was the chair of the original conduct body present at the hearing?  yes  no  
 Was the original respondent or complainant present at the hearing? Respondent  yes  no      Complainant  yes  no

**UBA DECISION, IF APPEAL GRANTED**

**Part One - - Affirm or Remand Finding(s) of Conduct Body**

- Affirm
- Remand the case to the original conduct body due to (check all grounds that apply):
  - new relevant information presented
  - procedural defect/error
  - extraordinary circumstances

**Part Two - -Affirm or Modify the Sanction(s) of the Conduct Body**

- Affirm
- Modify Sanction upon a finding of (check all grounds that apply)
  - no reasonable basis in imposing the sanction AND:
    - Impose a different sanction than the original conduct body \_\_
    - Reduce the sanction of the original conduct body \_\_
    - Vacate the sanction of the original conduct body \_\_

**IF the SANCTION is MODIFIED, Change the Sanction Imposed by the Conduct Body to:**

- Conduct Probation for the next \_\_\_\_ weeks, beginning \_\_\_\_\_, ending \_\_\_\_\_.
  - Educational/Counseling Consultation due by \_\_\_\_\_.
  - \$ \_\_\_\_ Alcohol/Substance Educational Fee
  - Community Restitution for \_\_\_\_ hours due on \_\_\_\_\_. These are to be served at \_\_\_\_\_
- Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

